

## **CSO Solicitation No. 2182**

### **Construction Engineering and Inspection Services for Project No. 300-150 Prequalification Category - Construction Engineering and Inspection (Rail)**

**ONLY FIRMS WHO ARE PREQUALIFIED IN THE CATEGORY ABOVE ARE ELIGIBLE FOR THIS SELECTION. THIS SOLICITATION LETTER IS POSTED HERE FOR INFORMATION ONLY.**

The Connecticut Department of Transportation (Department) is seeking to engage one (1) consultant engineering firm to provide Construction Engineering and Inspection services on the following project:

- **Project No. 300-150** – Network Infrastructure Upgrade for Security Systems for MNR – New Haven Mainline. This project will include the replacement and upgrade of CCTV and Communication systems at the 4 passenger stations (Milford, West Haven, New Haven and State Street), Devon Bridge and backbone network deployment. All work will take place between CP 261 to CP 266 and CP272 to Division Post. Minor railroad design task may also be required to support construction services. The scope code for this project is “I”.

If your firm would like to be considered for this assignment, your submittal should consist of a letter of interest limited to one (1) page, a Department FORM CSO 255 and a maximum of five(5) resumes which are limited to two (2) pages each. One of the resumes must be that of the proposed Engineer-in-charge and the Office Engineer, as well as the assurance that they will be available for work when required. (The CSO 255 form can be found online at [www.ct.gov/dot/consultant](http://www.ct.gov/dot/consultant).)

**Four copies of the submittal are required and they must be either postmarked by, or, if hand delivered, received by 4:00 p.m. on January 15th, 2013.**

Included in the submittal must be a brief narrative summarizing your current construction inspection workload and a narrative description of proposed staff, qualifications, discipline experience and expertise in (1) Field inspection and Management of railroad Catenary system, Communication and security system, (2) Experience in engineering and inspection of railroad force account projects; all disciplines, (3) Familiarity of FRA regulations and FTA policies and procedures, (4) Familiarity of FTA reports and project management, (5) Inspection of railroad track, signalization and traction power, (6) Familiarity with Department policies, procedures, standards, and AREMA requirements.

You are advised that a disadvantaged business enterprise (DBE) goal applies to this project. The goal will be no less than 12 percent of the agreement value. Within the letter of interest submittal, you must include the designated certified Disadvantaged Business Enterprise (DBE) sub consultant(s) which you plan to use. The DBE subconsultants must be currently certified by the Department. All firms are advised that the prime consultant must perform the major part of the work with employees of the firm. Subconsultants may be used to comply with DBE requirements or perform specialized work. Joint venturing assignments will not be allowed

Do not send additional documentation other than what is requested. The Consultant Selection Panel may reject your submittal, and your firm may not be considered for this project if you provide additional documentation such as corporate brochures, background information, and histories.

In accordance with the Connecticut General Statutes (CGS) Sections 4-252 and 4a-81, firms, once selected, must complete the Office of Policy and Management's (OPM) Ethics Form 1 (Gift and Campaign Contribution Certification, Rev. 11-29-11) and Form 5 (Consulting Agreement Affidavit, Rev. 10-01-11), prior to the agreement/contract execution. Forms 1 and 5 apply to all consulting agreements/contracts which have a total value to the State of fifty thousand dollars (\$50,000) or more in a calendar or fiscal year. Any consultant that does not complete the certification (Form 1) required under subsection (e) of CGS 4-252 or refuses to submit the affidavit (Form 5) required under subsection (c) of CGS 4a-81 shall be disqualified and the Department shall award the agreement/contract to the next highest ranked consultant or seek new submittals in accordance with subsection (d) of CGS 4-252 and subsection (d) of CGS 4a-81. Further information on these requirements can be obtained online at <http://www.ct.gov/opm> via the Ethics Affidavits link.

Please note, in an effort to streamline the certification and affidavit process for contract/agreement execution, the Department is requiring selected firms to upload Forms 1 and 5 on the Department of Administrative Services (DAS) Business Network (“BizNet”) website. Further information can be found at <http://das.ct.gov/cr1.aspx?page=371>, to

subscribe to Biznet and obtain directions to upload the forms following the “Vendor Guide to Uploading Affidavits and Nondiscrimination Forms Online (pdf)”.

For all State contracts as defined in CGS § 9-612(g)(1) having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to the State’s solicitation expressly acknowledges receipt of the State Elections Enforcement Commission’s Notice titled “Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations” (Notice) advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the Notice. The State Elections Enforcement Commission’s Notice is attached hereto and hereby made a part of this solicitation.

Prior to the negotiation process, the selected firm will be required to have a Department-approved audit, affirmative action plan, as well as current corporate registration with the Secretary of State (partnerships excluded). The selected firm will also be required to maintain insurance coverage from a firm approved to do business in the State of Connecticut. Proof of coverage must be submitted on a form acceptable to the State prior to the start of negotiations.

Circumstances may require rescheduling or cancellation of projects and, should such action be necessary, ConnDOT would be under no obligation to provide supplementary work for the firm selected for this assignment. The Department reserves the right to award subsequent phases of an assignment to other qualified firms.

The Department reserves the right to add an additional project(s) of a similar nature for a separate selection, should additional projects become available prior to the interview phase of the selection process.

Please be advised that firms must continue to be prequalified in the specified categories for the year a shortlist is finalized and/or a selection is made.

All letters of interest shall be mailed to:

Mr. David Mancini, PE.  
Consultant Selection Office  
Connecticut Department of Transportation  
2800 Berlin Turnpike  
Newington, CT 06111

Hand delivered letters should be brought to the front desk at the aforementioned address, no later than 3:00 P.M. January 15<sup>th</sup>, 2013. Responses hand carried or postmarked after this date and time will not be considered.

**All inquiries regarding this request for letters of interest shall be directed to Mr. David M. Mancini of the Consultant Selection Office at (860) 594-3017.**